
Education and Children's Services Scrutiny Board (2)

Time and Date

2.00 pm on Thursday, 15th September, 2016

Place

Committee Rooms 2 and 3 - Council House

Public Business

1. **Apologies and Substitutions**
2. **Declarations of Interests**
3. **Minutes** (Pages 3 - 8)
 - a) To agree the minutes of the meeting held on 21st July, 2016
 - b) Matters Arising
4. **'Stepping Up' and 'Stepping Down' Process for Social Care Cases**
(Pages 9 - 12)

Briefing Note of the Director of Children's Services
5. **Quality Assurance Auditing** (Pages 13 - 16)

Briefing Note of the Director for Children's Services
6. **Staying Put Arrangements and Policy** (Pages 17 - 22)

Briefing Note of the Director of Children's Services
7. **Outstanding Issues** (Pages 23 - 26)

Briefing Note of the Scrutiny Co-ordinator
8. **Work Programme** (Pages 27 - 32)

Briefing Note of the Scrutiny Co-ordinator
9. **Any Other Business**

Any other items of business which the Chair decides to take as matters of urgency because of the special circumstances involved.

Private Business

Nil

Wednesday, 7 September 2016

Notes: 1) The person to contact about the agenda and documents for this meeting is Michelle Rose, Governance Services, Council House, Coventry, telephone 7683 3111, alternatively information about this meeting can be obtained from the following web link: <http://moderngov.coventry.gov.uk>

2) Council Members who are not able to attend the meeting should notify Michelle Rose as soon as possible and no later than 1.00 p.m. on 15th September, 2016 giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny Board Members who have an interest in any report to this meeting, but who are not Members of this Scrutiny Board, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors N Akhtar, S Bains, D Gannon, S Hanson (Co-opted Member), K Jones (Co-opted Member), D Kershaw, M Lapsa, A Lucas, P Male, K Maton (By Invitation), C Miks, M Mutton (Chair), R Potter (Co-opted Member), E Ruane (By Invitation) and P Seaman (By Invitation)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us.

Lara Knight/Michelle Rose

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